

Kansas City Composite Squadron Position Policies

CADET SAFETY OFFICER (SE)

CADET MEMBER POSITION DESCRIPTIONS

Squadron commanders are authorized and encouraged to develop more detailed position descriptions for staff officers to fit the individual unit situation and talents of unit personnel.

DUTIES

An active cadet member that assists the Senior Safety Officer's job

They shall:

- Assist in establishing plans, policies, and procedures necessary to the fulfillment of the CAP mission, which are not in conflict with the directives of higher headquarters
- Keep informed of the accomplishments, problems, and degree of compliance with regulations and other directives through personal observations, inspections, reports, and staff meetings
- Resolve to be in a continuous learning experience that provides the opportunity to mentor other cadets
- Comply with all policies, regulations, and directives of the unit and of higher headquarters and ensure the same compliance by all members of the squadron
- Completed the Basic Safety Course
- Ensure safety of personnel and equipment through compliance with directives and policy guidance; ensure an effective safety awareness, education, and inspection program within the unit CAPR 20-1 (E) 27
- Conduct a quarterly internal safety survey sent directly to the safety officer
- Provide assistance to ensure an active established safety program
- Ensure that new cadets are properly introduced to safety
- Report all cases of mishaps arising out of CAP activities to the Safety Officer
- Apply ORM to all Aerospace Education activities including:
 - *Model Rocketry*

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- CAP's Cadet Programs mission is covered by these publications:
 - CAPR 52-16, *Cadet Program Management*
 - CAPM 52-4, *National Cadet Competition*
 - CAPP 52-7, *Cadet Orientation Flight Syllabus*
 - CAPP 52-8, *CAP Unit Honor Guard Program*
 - CAPP 52-18, *Cadet Physical Fitness Program*
 - Approximately 40% of CAP's members are cadets.
 - The majority of a year's bodily injury mishap reports are submitted in June, July and August -the months when most cadet special activities occur.
 - These mishaps occur to both the cadet participants and the senior member support personnel at the activity.
 - Safety MUST become the number one priority in the cadet program for both the cadets and the senior members who support the program.
- CAP's Emergency Services mission is covered by these publications:
 - CAPR 60-1, *CAP Flight Management*
 - CAPR 60-3, *CAP Emergency Services Training and Operational Missions*
 - CAPR 60-5, *Critical Incident Stress Management*
 - CAPR 60-6, *CAP Counterdrug Operations*
 - CAPR 100-1, *Communications*
 - In CAP's Emergency Services (ES) mission, safety must always be a primary concern.